

<b>Lakefield Oval Community Centre</b>
<b>Web Site Linking Policy</b>

<b>Number:</b>	4.00
<b>Approval:</b>	Board of Directors
<b>Approval Date:</b>	April 25, 2008
<b>Next Review:</b>	January 2009

**Introduction:**

This linking policy sets forth general principles for use by the Lakefield Oval Community Centre o/a Ontario Speed Skating Oval (OSSO) concerning hyperlinks to other websites from the OSSO website. These principles may be assumed not to cover all possibilities and circumstances. The Board of Directors may amend this policy at any time.

**Purpose:**

This policy is to include hyper links to and from the OSSO web site.

The intent of this policy is to:

- Recognize on an exception basis, major contributions that organizations or individuals have made to the LOCC;
- Provide direction of how to apply for approval to be linked to or from the OSSO site.

**Scope:**

This policy applies to all partners, corporate donors or private enterprise who may wish to link to or from the OSSO web site.

**Policy:**

The OSSO provides links to many web sites that are not controlled, maintained, or regulated by the OSSO or any other organization affiliated with the OSSO, and as such is not responsible for the content of those web sites. Use of information obtained from these websites is voluntary, and reliance on that information should only be undertaken after an independent review of its accuracy. Reference at those web sites to any specific commercial product, process or service by trade name, trademark or otherwise does not constitute or imply endorsement, recommendation, or favouring by the OSSO.

This web site may contain hypertext links to external web sites and pages containing information creating and maintained by public and private organizations other than the OSSO. These hypertext links may be created by the OSSO if it determines that establishing the external link will be consistent with assisting or furthering the purpose of the web site. In addition, hypertext links may be created by the OSSO for informational purposes where the linked external web site will provide useful and valuable information to visitors to this web site, or where the linked external web site is required or authorized by law.

The OSSO, in its sole discretion, will determine whether the external web sites meets the purpose of this web site or for the specified informational purposes. The inclusion of a hypertext link to an external web site is not intended as an endorsement of any product or service offered or referenced on the linked web site, the organizations sponsoring said web site, or any views that might be expressed or referenced in the web site.

In the event you discover problems with or have concerns regarding the format, accuracy, timeliness or completeness of a linked external web site, please contact the organization responsible for the linked external web site. The OSSO does not control, nor is it responsible for, any linked external web sites, pages or content.

### **Link Requests:**

Links from the OSSO site: Web site operators who wish to have a link from the OSSO site to their web site must read and comply with this policy and provide contact information.

*Required contact information includes:*

1. Name of the organization operating the web site.
2. Physical address (i.e. postal address) of the organization.
3. Name of the person responsible for the web site.
4. E-mail address of the person responsible for the web site.
5. Telephone number of the person responsible for the web site.
6. Internet address (URL) of the web site.

The OSSO reserves the right to amend these contact information requirements at any time.

In addition, for external web sites linked from the OSSO web site, the specific page that is opened when a visitor goes to the URL provided (usually referred to as the 'home' or 'start' page) must meet the following technical requirements.

1. The page must contain a valid HTML title tag that provides the name of the site or the organization that operates the site.
2. The page must provide contact information available to any visitor to the site. This contact information may be in the form of an e-mail address, postal address or telephone number.

Requests for links from the OSSO web site will not be granted automatically and are not guaranteed for web site operators who provide the required contact information. Links to external content on web pages operated by OSSO will be added at the OSSO's sole discretion.

Links to the OSSO web site: Web site operators who want to provide a link from their site to the OSSO web site are requested to provide the same contact information as listed above.

Link requests that include the required contact items listed above may be sent to:

Ontario Speed Skating Oval, Memorial Hall, 2 Queen Street, PO Box 1179, Lakefield, ON, Canada, K0L 2H0

T: 705.652.1687 F: 705.652.1227 [info@ontariospeedskatingoval.com](mailto:info@ontariospeedskatingoval.com)

### **Removal of Content:**

The OSSO reserves the right to remove links to an external web site that otherwise meets its guidelines. This discretion may be exercised if the external web site is either in violation of any of the above listed guidelines; or would be reasonably likely to offend a reasonable citizen.